

BioPreferred[®]

New User-Submitting Product
Information for a Label, Sending
Information to ASTM/Beta Analytic, and
Downloading Label

July 10, 2012



Go to the BioPreferred Home Page

<http://www.BioPreferred.gov>



The screenshot shows a web browser window with the address bar displaying <http://www.biopreferred.gov/>. The page features a header with the USDA logo and the text "United States Department of Agriculture BioPreferred Program". Below the header is a navigation menu with links for Home, About BioPreferred, Catalog, News, FAQs, Links, Help, and Contact Us. The main content area includes a search bar with a "Go" button, a "You are here: Home" breadcrumb, and the BioPreferred logo. A map of the United States is displayed, showing various states highlighted in red and pink. To the right of the map is a "Stay Connected" section with a Twitter icon and a "Key Initiatives" section with links for Label, Catalog, and Federal Procurement Preference. At the bottom right, there is an "I Want To....." section with a link for Buy Biobased Products.

USDA United States Department of Agriculture
BioPreferred Program

Home About BioPreferred Catalog News FAQs Links Help Contact Us

You are here: Home

BioPreferred®

Search BioPreferred

Search All USDA

- Advanced Search
- Search Tips

Browse by Subject

- Audit Program
- Policies and Laws
- Product Categories
- Enter Product in Catalog
- Purchasing Biobased
- Success Stories
- Product Certification
- Preferred Procurement
- Product Catalog

Stay Connected



Key Initiatives

- Label
- Catalog
- Federal Procurement Preference

I Want To.....

- Buy Biobased Products

Click “Apply for Label”

http://www.biopreferred.gov/ BioPreferred Home

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- Seminar Details

Find biobased companies in your area in our national and state maps 1/4

Stay Connected

Key Initiatives

- Label
- Catalog
- Federal Procurement Preference

I Want To.....

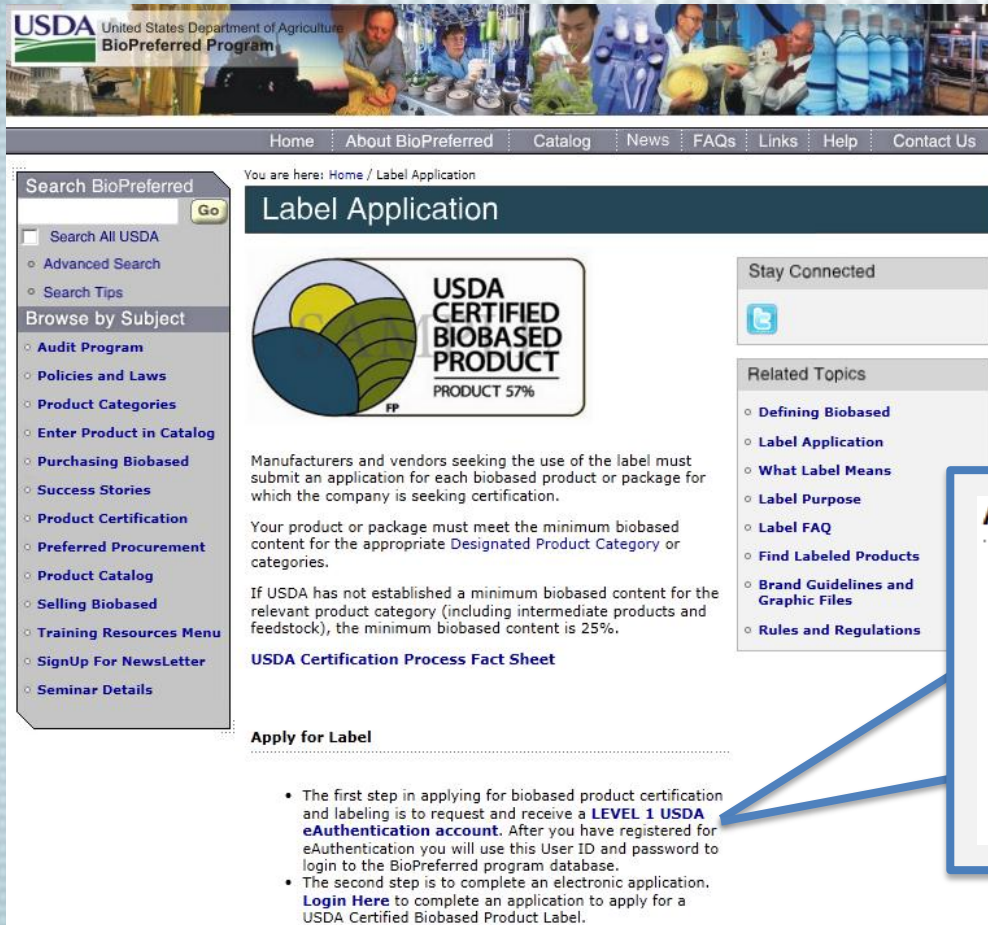
- Buy Biobased Products
- Apply for Label
- Sell Biobased Products
- Existing User Account Login

I Want To.....

- Buy Biobased Products
- Apply for Label
- Sell Biobased Products



Click “LEVEL 1 USDA eAuthentication account”




USDA United States Department of Agriculture
BioPreferred Program

Home About BioPreferred Catalog News FAQs Links Help Contact Us

You are here: Home / Label Application

Label Application



USDA
CERTIFIED
BIOBASED
PRODUCT 57%

Stay Connected

Related Topics

- Defining Biobased
- Label Application
- What Label Means
- Label Purpose
- Label FAQ
- Find Labeled Products
- Brand Guidelines and Graphic Files
- Rules and Regulations

Manufacturers and vendors seeking the use of the label must submit an application for each biobased product or package for which the company is seeking certification.

Your product or package must meet the minimum biobased content for the appropriate Designated Product Category or categories.

If USDA has not established a minimum biobased content for the relevant product category (including intermediate products and feedstock), the minimum biobased content is 25%.

[USDA Certification Process Fact Sheet](#)

Apply for Label

- The first step in applying for biobased product certification and labeling is to request and receive a **LEVEL 1 USDA eAuthentication account**. After you have registered for eAuthentication you will use this User ID and password to login to the BioPreferred program database.
- The second step is to complete an electronic application. [Login Here](#) to complete an application to apply for a USDA Certified Biobased Product Label.

Apply for Label

- The first step in applying for biobased product certification and labeling is to request and receive a **LEVEL 1 USDA eAuthentication account**. After you have registered for eAuthentication you will use this User ID and password to login to the BioPreferred program database.
- The second step is to complete an electronic application. [Login Here](#) to complete an application to apply for a USDA Certified Biobased Product Label.

Fill in ALL Blanks to Create an Account

Home About eAuthentication Help Contact Us Find an LRA

Create an Account

Form Approved - OMB No. 0503-0014 [Create an Account Help](#)

Level 1 Access
Step 1 of 4: User Information

If you are a USDA Federal Employee, click [Employee Create an Account](#) to continue with the USDA eAuthentication registration process.

Public customers should complete the information below to create a USDA account. Please read the eAuthentication [Privacy Act Statement](#) and [Public Burden Statement](#) for more information on how your personal information will be protected.

All required fields are marked by an asterisk (*). Enter your first and last name exactly as it appears on your government issued photo ID (e.g. state driver's license).

User ID*: 6-20 characters

Password*: 9-12 characters
[Click here](#) for additional requirements

Confirm Password*:

First Name*:

Middle Initial:

Last Name*:

Home Postal/Zip Code:

Country Name*:

Email address must be valid to complete registration

Email*:

Confirm Email*:

Password Criteria

- 1) 9 to 12 characters long
- 2) At least one UPPERCASE letter
- 3) At least one lowercase letter
- 4) At least one special character or number
- 5) Do not use dictionary words
- 6) Do not use profile information

Verify Your Information and Submit

[Home](#) | [About eAuthentication](#) | [Help](#) | [Contact Us](#) | [Find an LRA](#)

Quick Links

- [What is an account?](#)
- [Create an account](#)
- [Update your account](#)

Administrator Links

- [Local Registration Authority Login](#)

Create an Account

Level 1 Access

Step 2 of 4: User Information Confirmation

Verify your Level 1 access information.

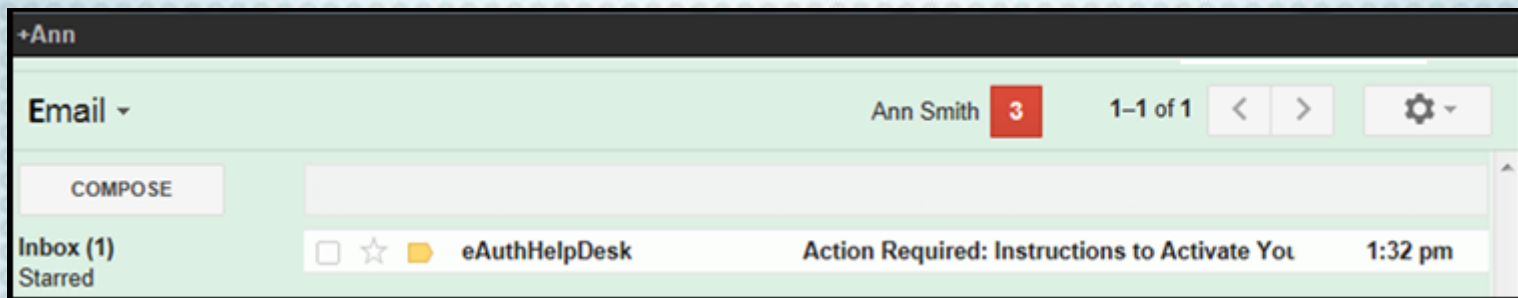
Click the Back button to make changes or click the Submit button to create your account with Level 1 access.

User ID:	SampleID
Password:	** Not Shown **
First Name:	Ann
Middle Initial:	B
Last Name:	Smith
Home Postal/Zip Code:	00001
Country Name:	United States
Email:	sample@gmail.com

Please verify that your information is correct before clicking the Submit button.










Look for Confirmation Email




**WAIT 20
MINUTES
Before Activating
Account**

Open Email and Click [“ACTIVATE MY ACCOUNT”](#)”

Action Required: Instructions to Activate Your USDA Account with Level 1 Access  Inbox x  

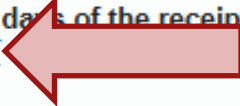
 eAuthHelpDesk@ftc.usda.gov May 31   

to me 

Level 1 Access
Step 4 of 4: Link to Account Activation page

Congratulations testcomp1, you have successfully created a USDA eAuthentication account with Level 1 access.

Before you can use your account with Level 1 access you must do the following:

1. Please wait approximately 20 minutes from the receipt of this email before you can activate your account with Level 1 access.
2. Activate your account within 7 days of the receipt of this email.
3. Click [ACTIVATE MY ACCOUNT](#) 

The User ID you created is: testcomp1
The email address you provided is: 0000000sample@gmail.com

Click “Close Window”

Account Activation

Thank you, your account has been activated.

If you are a USDA Federal Employee, no further action is needed.

Please wait approximately 20 minutes from the time of activation before using this account.

If you are a public customer (or a non-USDA Federal Employee) of USDA and are applying for a USDA Account with Level 2 access, you will still need to visit a USDA Service Center for identity-proofing if you have not already.

If you are a public customer (or a non-USDA Federal Employee) of USDA and are applying for a USDA Account with only Level 1 access, no further action is needed.

Close Window



**WAIT 20
MINUTES**



Return to the BioPreferred Home Page

<http://www.BioPreferred.gov>



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You are here: Home

BioPreferred®

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Browse by Subject

- Audit Program
- Policies and Laws
- Product Categories
- Enter Product in Catalog
- Purchasing Biobased
- Success Stories
- Product Certification
- Preferred Procurement
- Product Catalog

Stay Connected



Key Initiatives

- Label
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I Want To.....

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BioPreferred®

Find biobased companies in your area in our national and state maps 1/4

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Introduction to BioPreferred

I Want To.....

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- Apply for Label
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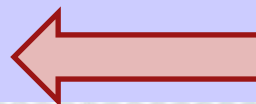
Read and Click “I Agree,” if You Agree

*****WARNING*****

- You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.
- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 - You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 - Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
 - Your consent is final and irrevocable. You may not rely on any statements or informal policies purporting to provide you with any expectation of privacy regarding communications on this system, whether oral or written, by your supervisor or any other official, except USDA's Chief Information Officer.

*****WARNING*****

Cancel I Agree



Enter eAuthentication ID and Password

[Home](#) | [About eAuthentication](#) | [Help](#) | [Contact Us](#) | [Find an LRA](#)

eAuthentication Login

Login with my User ID and Password

User ID:

[Forgot your User ID?](#)

Password:

[Forgot your Password?](#)

[Change My Password](#)

Login



Login with my USDA LincPass

Login with my LincPass

USDA employees & contractors may now use their LincPass to login.

Instructions:

1. Please verify your LincPass is inserted into the card reader for your USDA computer.

Enter Your Company Details and Submit

Verify Company Details

Please provide the following details in order to associate your new eAuthentication User ID to your company information.

All required fields are denoted by an asterisk(*). Hover your mouse over each field name for more details.

Company Name *	<input type="text" value="TestCompany"/>
Company Type *	<input type="text" value="Manufacturer"/>
Division Name	<input type="text"/>
Company Website	<input type="text" value="http://www.testcompnay.com"/>
# of Employees	<input type="text" value="50"/>
Year Founded	<input type="text" value="2005"/>
Year Started Producing Biobased Products	<input type="text" value="2005"/>
NAICS Code	<input type="text" value="111000: Crop Production"/>
Street Address *	<input type="text" value="100 Sample Street"/>
Street Address 2	<input type="text"/>
City *	<input type="text" value="Ames"/>
State (US only) *	<input type="text" value="Iowa"/>
Region/Province (non-US only)	<input type="text"/>
Country *	<input type="text" value="United States of America"/>
Zip Code *	<input type="text" value="50001"/>

Company Contact Information

Prefix	<input type="text" value="Ms."/>
First Name *	<input type="text" value="Ann"/>
Last Name *	<input type="text" value="Smith"/>
Suffix	<input type="text" value="MA"/>
Title	<input type="text" value="CEO"/>
Phone #1 *	<input type="text" value="123-456-7890"/>
Phone #2	<input type="text" value="789-456-1230"/>
Phone #3	<input type="text"/>
E-mail *	<input type="text" value="sample@gmail.com"/>



Details Will be Verified by Staff

Verify Company Details

Company Information

Company Name: TestCompany

Company Type: Manufacturer

Division Name:

Website: http://www.testcompnay.com

Street Address: 100 Sample Street

Street Address 2:

City: Ames

State: IA

Postal Code: 50001

Country: US

Region/Province:

Prefix: Ms.

First Name: Ann

Last Name: Smith

Suffix: MA

Title: CEO

Phone #1: 123-456-7890 ()

Phone #2: 789-456-1230 ()

Phone #3: ()

E-mail: 0000000sample@gmail.com

of Biobased Employees: 50

Year Founded: 2005

Year Started Producing Biobased Products: 2005

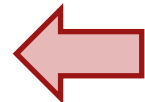
NAICS Code: 111000

The above submitted details will be verified and further steps for accessing company and biobased product details will be emailed to you.

You will be automatically redirected to home page in 6 seconds.

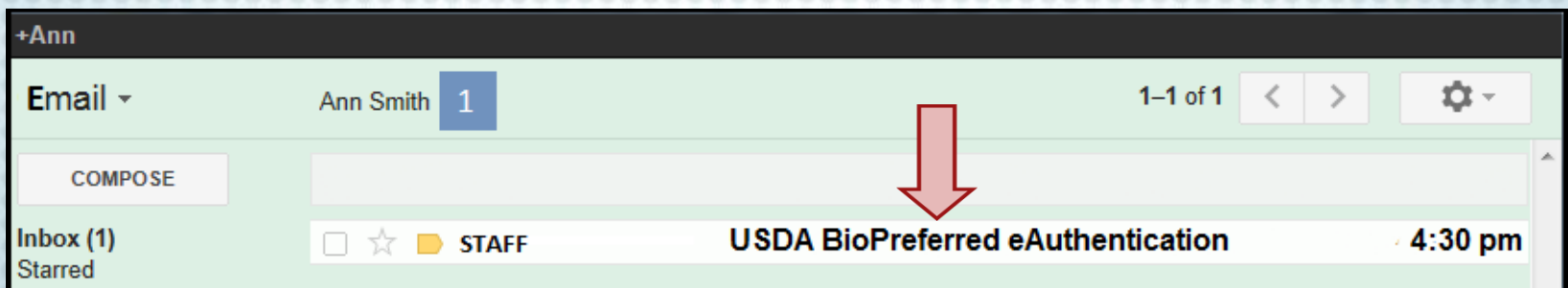
Back

Logout



WAIT for Email Confirmation from the BioPreferred Program

We thank you for your patience, the email confirmation will be sent within a few days.



Return to the BioPreferred Home Page

<http://www.BioPreferred.gov>



The screenshot shows the BioPreferred Home Page in a web browser. The browser's address bar displays <http://www.biopreferred.gov/>. The page features a header with the USDA logo and the text "United States Department of Agriculture BioPreferred Program". Below the header is a navigation menu with links for Home, About BioPreferred, Catalog, News, FAQs, Links, Help, and Contact Us. The main content area includes a search bar labeled "Search BioPreferred" with a "Go" button and a "Search All USDA" checkbox. A "Browse by Subject" section lists various categories such as Audit Program, Policies and Laws, Product Categories, and more. A large map of the United States is displayed, showing numerous red dots representing BioPreferred products across the country. To the right of the map, there are sections for "Stay Connected" (with a Twitter icon), "Key Initiatives" (listing Label, Catalog, and Federal Procurement Preference), and "I Want To....." (listing Buy Biobased Products).

Click “Existing User Account Login”

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BioPreferred Program

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BioPreferred®

Find biobased companies in your area in our national and state maps 1/4

Introduction to BioPreferred

Stay Connected

Key Initiatives

- Label
- Catalog
- Federal Procurement Preference

I Want To.....

- Buy Biobased Products
- Apply for Label
- Sell Biobased Products
- Existing User Account Login

I Want To.....

- Buy Biobased Products
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Read and Click “I Agree,” if You Agree

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- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 - You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 - Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
 - Your consent is final and irrevocable. You may not rely on any statements or informal policies purporting to provide you with any expectation of privacy regarding communications on this system, whether oral or written, by your supervisor or any other official, except USDA's Chief Information Officer.

*****WARNING*****

Cancel I Agree



Enter eAuthentication ID and Password

[Home](#) | [About eAuthentication](#) | [Help](#) | [Contact Us](#) | [Find an LRA](#)

eAuthentication Login

Login with my User ID and Password

User ID:

[Forgot your User ID?](#)

Password:

[Forgot your Password?](#)

[Change My Password](#)

Login



Login with my USDA LincPass

Login with my LincPass

USDA employees & contractors may now use their LincPass to login.
Instructions:

1. Please verify your LincPass is inserted into the card reader for your USDA computer.

Click “Register New Product”

The screenshot shows the top navigation area of the BioPreferred website. At the top left is the USDA logo and the text "United States Department of Agriculture BioPreferred®". Below this is a row of four small images: a tractor, people working in a field, a field of trees, and a cow. To the right is the "BioPreferred" logo. Below the images is a dark teal bar with the text "Main Menu". Underneath is the text "Test Company" with a document icon. A horizontal navigation bar contains a set of navigation arrows, a "Show" dropdown menu with options "10", "25", "50", and "All", a search input field with a "Search" button, and a green plus icon followed by the text "Register New Product.". Below this is a table header with columns "ID", "Product Name", "Edit", and "Label Action". A red arrow points to the "Register New Product." button. At the bottom of the page, there is a light blue bar with the text "Please email USDABioInfo@iastate.edu for further assistance."

Select Company Type



United States Department of Agriculture
BioPreferred®

Product Submission

Please enter only a single product with a single part number. If this product has been submitted before, you can edit it after this one has been submitted.

NOTE: Care should be taken in filling out information in these fields. This information is used to create a public catalog record. The information you enter in the *Description* and *Unique feature* fields must be true and accurate. Do not include efficacy or performance claims listed as part of this product's catalog record.

All required fields are denoted by an asterisk(*). Hover your mouse over each field name for more details.

Company Name *

Company Type *

Manufacturer Name

Product Name *

Manufacturer's Part#

Website

Description *

Vendor: Distributes the product

Manufacturer: Manufactures the product

Both: Manufactures and distributes the product



Enter Manufacturer Name



United States Department of Agriculture
BioPreferred®

Product Submission

Please enter only a single product with a single part number. If this product has multiple part numbers, please enter the first one after this one has been submitted.

NOTE: Care should be taken in filling out information in these fields. This information will be used for product identification. The information you enter in the *Description* and *Unique feature* fields must be truthful and not include any efficacy or performance claims listed as part of this product's catalog record.

All required fields are denoted by an asterisk(*). Hover your mouse over each field name for more information.

Company Name *

Company Type *

 *

Manufacturer Name

Product Name *

Manufacturer's Part#

Website

Description *

If your company does not manufacture the product, complete this line with the company that does manufacture the product.



United States Department of Agriculture

BioPreferred®

Enter Product Name



United States Department of Agriculture
BioPreferred®

Product Submission

Please enter only a single product with a single part number. If this product has multiple parts, please enter the first part number and enter the other part numbers after this one has been submitted.

NOTE: Care should be taken in filling out information in these fields. This information will be used for product identification and marketing. The information you enter in the *Description* and *Unique feature* fields must be truthful and non-deceptive. You must, if you make any efficacy or performance claims listed as part of this product's catalog record.

All required fields are denoted by an asterisk(*). Hover your mouse over each field name for more details.

Company Name *

Company Type *

 *

Manufacturer Name

Product Name *

Manufacturer's Part#

Website

Description *

Product Name should be the publicly advertised name of the product.



Enter Manufacturer Part



United States Department of Agriculture
BioPreferred®

Product Submission

Please enter only a single product with a single part number. If this product has multiple part numbers, please enter only one after this one has been submitted.

NOTE: Care should be taken in filling out information in these fields. This information will be used to create a public catalog record. The information you enter in the *Description* and *Unique feature* fields must be true and accurate. Do not include efficacy or performance claims listed as part of this product's catalog record.

All required fields are denoted by an asterisk(*). Hover your mouse over each field for more information.

Company Name *

Company Type *

 *

Manufacturer Name

Product Name *

Manufacturer's Part#

Website

Description *

The internal stock number is the number which may be listed in an internal catalog

As noted at the top, please only list one number per product. If this product has multiple part numbers choose only one to enter.



United States Department of Agriculture

BioPreferred®

Enter Product Website



United States Department of Agriculture
BioPreferred®

Product Submission

Please enter only a single product with a single part number. If this product has multiple part numbers, please enter the first one after this one has been submitted.

NOTE: Care should be taken in filling out information in these fields. This information will be used for product identification. The information you enter in the *Description* and *Unique feature* fields must be truthful and not include any efficacy or performance claims listed as part of this product's catalog record.

All required fields are denoted by an asterisk(*). Hover your mouse over each field name for more details.

Company Name *	<input type="text" value="Test Company Name"/>
Company Type *	<input type="text" value="Manufacturer"/> *
Manufacturer Name	<input type="text" value="Sample Manufacturer"/>
Product Name *	<input type="text" value="BioSample"/>
Manufacturer's Part#	<input type="text" value="00001234"/>
Website	<input type="text" value="http://www.biosample.com"/>
Description *	<input type="text"/>

List the web address for information on this specific product, if applicable.



Enter Product Description



United States Department of Agriculture
BioPreferred®

Product Submission

Company Name *

Test Company

Company Type *

Manufacturer ▼ *

Manufacturer Name

Sample Manufacturer

Product Name *

BioSample

Manufacturer's Part#

00001234

Website

http://www.biosample.com

Description *

Describe your product: size, color, feel, etc.

Application

Enter a full description
of the product.



United States Department of Agriculture

BioPreferred®

Enter Product Application



United States Department of Agriculture
BioPreferred®

Product Submission

Manufacturer's Part#

00001234

Website

<http://www.biosample.com>

Description *

Describe your product: size, color, feel, etc.

Enter a short description of the product's uses and/or how it is applied.

Application

How is your product used/applied, what is it used for, etc.

Unique Feature



United States Department of Agriculture

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Enter Unique Feature



United States Department of Agriculture
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Product Submission

Application

How is your product used/applied, what is it used for, etc

Unique Feature

What makes this product unique, how does it differ from the rest of the market, etc.

Competitor

National Stock Number

Estimated Biobased Content
* %

Enter features that distinguish this product from similar products on the market.



United States Department of Agriculture

BioPreferred®

Enter Competitor



United States Department of Agriculture
BioPreferred®

Product Submission

Application

How is your product used/applied, what is it used for, etc.

Unique Feature

What makes this product unique, how does it differ from the rest of the market, etc.

Competitor

List companies who compete with this product, companies that make a similar product to yours, both biobased and conventional.

National Stock Number

Estimated Biobased Content
%

List companies with competing products made from both biobased and conventional materials.



Enter National Stock Number



United States Department of Agriculture
BioPreferred®

Product Submission

Unique Feature

What makes this product unique, how does it differ from the rest of the market, etc.

Competitor

List companies who compete with this product, companies that make a similar product to yours, both biobased and conventional.

National Stock Number

4444-22-333-4444

Estimated Biobased Content *

%

Brand Name *

Model Number

UPC Field

Continue

Cancel

Enter National Stock Number, if applicable.



United States Department of Agriculture

BioPreferred®

Enter Estimated Biobased Content



United States Department of Agriculture
BioPreferred®

Product Submission

Unique Feature

What makes this product unique, how does it differ from the rest of the market, etc.

Competitor

List companies who compete with this product, companies that make a similar product to yours, both biobased and conventional.

National Stock Number

4444-22-333-4444

Estimated Biobased Content *

75

%

Brand Name *

Model Number

UPC Field

Enter an estimated percentage of the product that is made of biobased materials.

Continue

Cancel



United States Department of Agriculture

BioPreferred®

Enter Brand Name



United States Department of Agriculture
BioPreferred®

Product Submission

Unique Feature

What makes this product unique, how does it differ from the rest of the market, etc.

Competitor

List companies who compete with this product, companies that make a similar product to yours, both biobased and conventional.

National Stock Number

4444-22-333-4444

Estimated Biobased Content *

75 %

Brand Name *

Cleaning Product

Model Number

UPC Field

Enter the brand or general product family to which this product belongs.

Continue

Cancel



United States Department of Agriculture

BioPreferred®

Enter Model Number



United States Department of Agriculture
BioPreferred®

Product Submission

Unique Feature

What makes this product unique, how does it differ from the rest of the market, etc.

Competitor

List companies who compete with this product, companies that make a similar product to yours, both biobased and conventional.

National Stock Number

4444-22-333-4444

Estimated Biobased Content *

75 %

Brand Name *

Cleaning Product

Model Number

999-888

UPC Field

Enter the product's model number, if applicable, to distinguish between similar products.

Continue

Cancel



United States Department of Agriculture

BioPreferred®

Enter UPC Code



United States Department of Agriculture
BioPreferred®

Product Submission

Unique Feature

What makes this product unique, how does it differ from the rest of the market, etc.

Competitor

List companies who compete with this product, companies that make a similar product to yours, both biobased and conven

National Stock Number

4444-22-333-4444

Estimated Biobased Content *

75 %

Brand Name *

Cleaning Product

Model Number

999-888

UPC Field

012345678901

Enter the UPC code, if applicable, to distinguish between similar products.



Continue

Cancel



United States Department of Agriculture

BioPreferred®

Select Product Category

Select one category that best represents the product by clicking the “>” arrow button, or remove a category by clicking the “<” arrow button.

DO NOT select “Other” unless your product truly does not fit in any other category.

Product Submission

Step 2 of 5

Select up to 4 Categories that describe product **BioSample** from the list below. You must select at least one 1.

- 2-Cycle Engine Oils
- Adhesive and Mastic Removers
- Adhesives
- Agricultural Spray Adjuvants
- Air Fresheners and Deodorizers
- Aircraft Cleaners
- Allergy and Sinus Relievers
- Animal Bedding
- Animal Cleaning Products**
- Animal Habitat Care Products
- Animal Medical Care Products
- Animal Odor Control and Deodorant
- Animal Repellents
- Animal Skin, Hair, and Insect Care Products
- Anti-Slip Products

A large, empty rectangular box with a thin black border, intended for displaying the selected product categories.

Back Continue Cancel

Select Performance Standard and Enter Lab Details

Product Submission

Step 3 of 5

List any government, military, or other industry standards your product **BioSample** has been tested to as well as the information for the lab that completed the testing.

Please select a standard

Pick a Performance Standard

Standard Name

Standard Title

Standard Agency

Lab Details

Name

ID #

City

State (*US only*)

Region/Province (*non-US only*)

Country

Add

Yes No

Please indicate if product performance information should be included in the **Catalog** listing of your product

Back

Continue

Cancel



Data Exchange Opt-Out

Read the information provided about the DoD EMALL and select whether or not you would like this product to participate in the information exchange.



Product Submission

Step 4 of 5

The BioPreferred® Program has begun a limited data exchange with other Federal product catalogs such as DOD EMALL to aid Federal buyers to finding biobased products. The data currently being shared includes company names, product names, product descriptions, manufacturer part numbers and product categories for only products that are in the BioPreferred Catalog.

Your participation in this effort is very important to the BioPreferred Program and vendors, however participation is voluntary. If you prefer to not share data with Federal product catalogs such as DOD EMALL, you can opt out of listing your products by choosing **NO** below. Select **YES** if you wish to participate.

- Yes (Recommended)
 No



Back Continue Cancel

Review Product Information

Product Submission

Please review your product information. If any information is incorrect, click on corresponding links below to make changes. Click **"Finish"** to proceed.

Product Information [\[edit\]](#)

Company Name	Test Company
Company Type	Manufacturer
Manufacturer Name	Sample Manufacturer
Product Name	BioSample
Manufacturer's Part#	00001234
Website	http://www.biosample.com
Description	<input type="text" value="Describe your product: size, color, feel, etc."/>
Application	<input type="text" value="How is your product used/applied, what is it used for, etc."/>
Unique Feature	<input type="text" value="What makes this product unique, how does it differ from the rest of the market, etc."/>
Competitor	<input type="text" value="List companies who compete with this product, companies that make a similar product to yours, both biobased and conventional."/>
National Stock Number	4444-22-333-4444
Estimated BioBased Content	75
Brand Name	Cleaning Product
Model Number	999-888
UPC Field	012345678901

Product Categories [\[edit\]](#)

Selected Categories

- Animal Cleaning Products

Performance Standards [\[edit\]](#)

Standard Names

Public Access to Product Performance? Yes

Federal Catalog Data Exchange [\[edit\]](#)

Participate in Federal Catalog Data Exchange? Yes (Recommended)

Click "Finish" if everything looks okay.

Otherwise, click the back button to make changes.



[Back](#) [Finish](#) [Cancel](#)

Continue to “Apply for Label”

If you wish to apply for the USDA Certified Biobased Product labeling program, click on this link. Otherwise you can add another product or return to the main menu.



Product Submission

Congratulations! Your product has been submitted.

[Add another Product](#)
[Apply for Label](#)
[Return to Main Menu](#)



Check Biobased Content

Application for Label Certification

[logout]

Product Name: BioSample

▼ Minimum Biobased Content Requirement for Selected Product Category

In order to be certified, your product must meet the minimum biobased content requirement for its category or categories. Enter the estimated biobased content for the product if it has not already been filled in:

This product's *estimated* biobased content: **75%**

Based on the categories selected below, the **minimum** biobased content required is: **25%**

Product Category Chooser

Please select at least one category (up to 4) from the list on the left and move them to the right. These are the categories that your application will be evaluated against.

All Current Categories:

- [25%] Agricultural Spray Adjuvants
- [97%] Air Fresheners and Deodorizers
- [25%] Aircraft Cleaners
- [25%] Allergy and Sinus Relievers
- [25%] Animal Bedding
- [25%] Animal Habitat Care Products
- [25%] Animal Medical Care Products
- [25%] Animal Odor Control and Deodorant
- [79%] Animal Repellents
- [25%] Animal Skin, Hair, and Insect Care

Categories Chosen for Product Label:

[25%] Animal Cleaning Products

Use the “>” and “<” arrow buttons to add or remove categories, picking no more than four.

The product's estimated biobased content must be greater than the minimum requirement for the product category.

You can also edit the estimated biobased content.

Category Help Category Help Text

The label being applied for is a PACKAGING product.



Is this a Packaging Product?

Application for Label Certification

[logout]

Product Name: BioSample

▼ Minimum Biobased Content Requirement for Selected Product Categories ⓘ

In order to be certified, your product must meet the minimum biobased content requirement for its category or categories. Please enter the estimated biobased content for the product if it has not already been filled in:

This product's *estimated* biobased content: %

Based on the categories selected below, the minimum biobased content required is: 25%

Product Category Chooser

Please select at least one category (up to 4) from the left and move them to the right. These are the categories by which your application will be evaluated.

🗑️ All Current Categories:

- [25%] Agricultural Spray Adjuvants
- [97%] Air Fresheners and Deodorizers
- [25%] Aircraft Cleaners
- [25%] Allergy and Sinus Relievers
- [25%] Animal Bedding
- [25%] Animal Habitat Care Products
- [25%] Animal Medical Care Products
- [25%] Animal Odor Control and Deodorant
- [79%] Animal Repellents
- [25%] Animal Skin, Hair, and Insect Care

Categories Chosen for Product Label:

[25%] Animal Cleaning Products

Category Help | Category Help Text

The label being applied for is a **PACKAGING** product.

Check this box if the product is being used or sold as packaging for another product.

If there is an Error...

Application for Label Certification

[logout]

Product Name: Bio Sample

Minimum Biobased Content Requirement for Selected Product Categories

In order to be certified, your product must meet the minimum biobased content requirement for its category or categories. Please enter the estimated biobased content for the product if it has not already been filled in:

This product's *estimated* biobased content: **20%**

Estimate does not meet minimum requirement.

Based on the categories selected below, the minimum biobased content required is: **25%**

Product Category Chooser

Please select at least one category (up to 4) from the left and move them to the right. These are the categories that your application will be evaluated.

All Current Categories:

- [34%] 2-Cycle Engine Oils
- [58%] Adhesive and Mastic Removers
- [25%] Adhesives
- [25%] Agricultural Spray Adjuvants
- [97%] Air Fresheners and Deodorizers
- [25%] Aircraft Cleaners
- [25%] Allergy and Sinus Relievers
- [25%] Animal Bedding
- [25%] Animal Habitat Care Products

Categories Chosen for Product Label:

[25%] Animal Cleaning Products

Category Help

Category Help Text

Make sure the estimated biobased content exceeds the minimum biobased content for the categories selected.

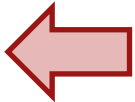
Applicant Contact Information

BioPreferred may need to contact the person who filled out the application.

Application for Label Certification [logout]

▼ Applicant Preparer Contact Information ⓘ

Select Existing Applicant ▼

First Name * Last Name * 

Mailing Address 1

Mailing Address 2

City State

Zip

Phone *

Email *

▶ Testing Exception Waivers ⓘ

Similar to a Certified Product?

If another product is a USDA Certified Biobased Product and has the exact same formula as the product represented by this application, check the first box.

If another product is a USDA Certified Biobased Product and has a very similar formulation and the same biobased content (within 3%) as the product represented by this application, check the second box.

Application for Label Certification

[logout]

Testing Exception Waivers

USDA waives the biobased content testing requirement under the following circumstances:

BioSample uses the same formulation as another product that has already been certified.

-- OR --

This product (BioSample) has within 3% the same biobased content as another product that has already been certified.



Similar to a Certified Product?

If the other product is also one of your company's products, select the first radio button and select the product name in the box.

If the other product's certification application was submitted by another company, select the second radio button and enter that company's information.

Application for Label Certification [logout]

Testing Exception Waivers

USDA waives the biobased content testing requirement under the following circumstances:

BioSample uses the same formulation as another product that has already been certified.

BioSample has the same formulation as another Test Company product.

Please select certified product.

BioSample shares a formulation with a product from another company. Please supply the product name and BioPreferred Label Application ID number for that product. These may be obtained from the company that awarded certification.

Please enter the following information.

Test Company
BioExample
A123-4567

You will need to contact the company to obtain their Label Application ID #, we will not look up that information for you.

Agree to Disclaimers and Submit


Read and check each box if you understand and agree, click “Submit Application.”

Application for Label Certification [logout]

▼ Disclaimer ⓘ

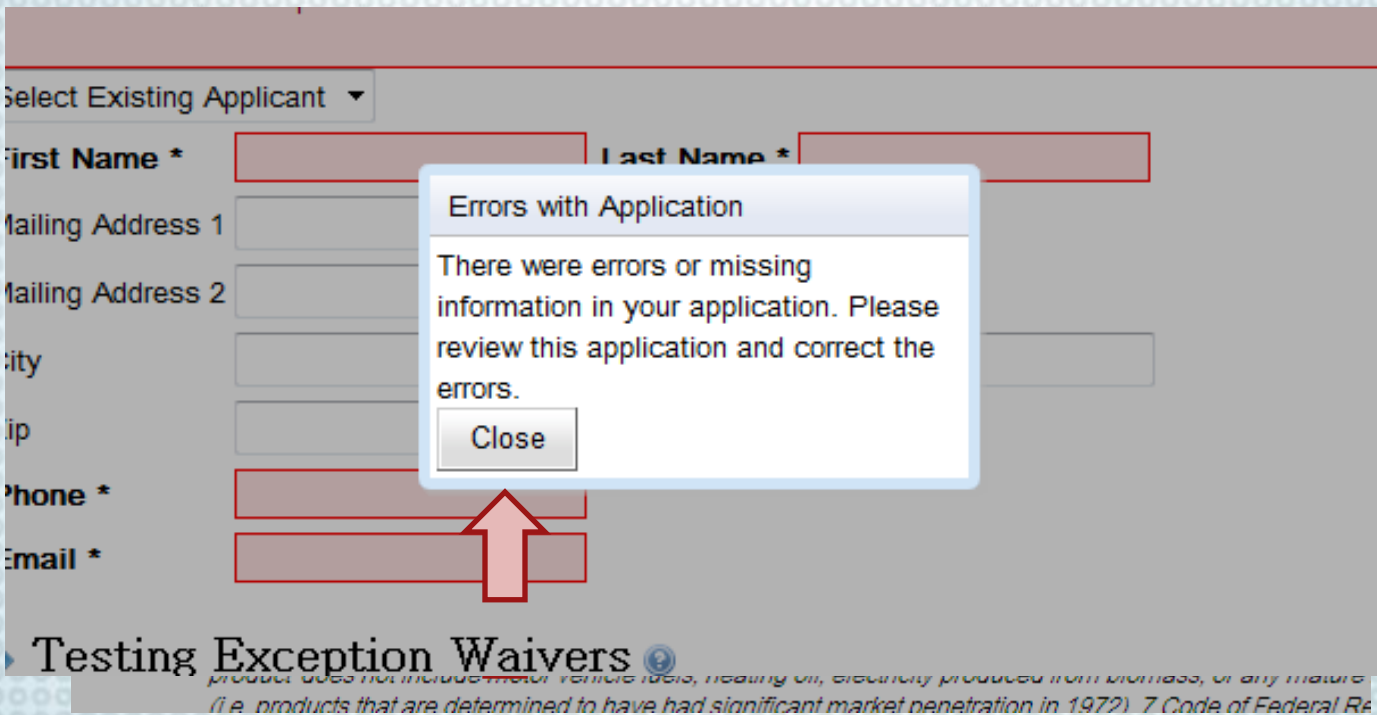
By checking each box, I certify and agree to the following:

- 1. The product/package for which certification is sought meets the definition of a biobased product as defined by the U.S. Department of Agriculture:
Biobased products are determined by the Secretary of Agriculture to be a commercial or industrial product (other than food or feed) that is: 1) composed, in whole or in significant part, of biological products, including renewable domestic agricultural materials and forestry materials, or 2) an intermediate ingredient or feedstock. For the purposes of this subpart, the term 'biobased product' does not include motor vehicle fuels, heating oil, electricity produced from biomass, or any mature market product. (i.e. products that are determined to have had significant market penetration in 1972). 7 Code of Federal Regulations 2904.2
- 2. After receipt of USDA approval of this application and prior to my first use of the label on the product identified in this application, the following information will be posted on the BioPreferred website (<http://www.catalog.biopreferred.gov>); (1) the product's brand name(s), (2) applicant contact information, (3) the product's biobased content, and (4) a hot link directly to the manufacturer's Web site (if available).
- 3. The product /package for which I am applying for certification will be subjected to independent laboratory testing of biobased content, and the fees for that testing are my responsibility. I understand that I will be provided with a list of ISO 17025 compliant/conformant testing facilities. The biobased content of the product or package will be determined using ASTM Method D6866 , Standard Test Methods for Determining the Biobased Content of Solid,Liquid, and Gaseous Samples Using Radiocarbon Analysis.
- 4. Company, Company Contact(s) and Product information will be sent to non-government entities working in partnership with USDA to make these certifications.



If there is an ERROR...

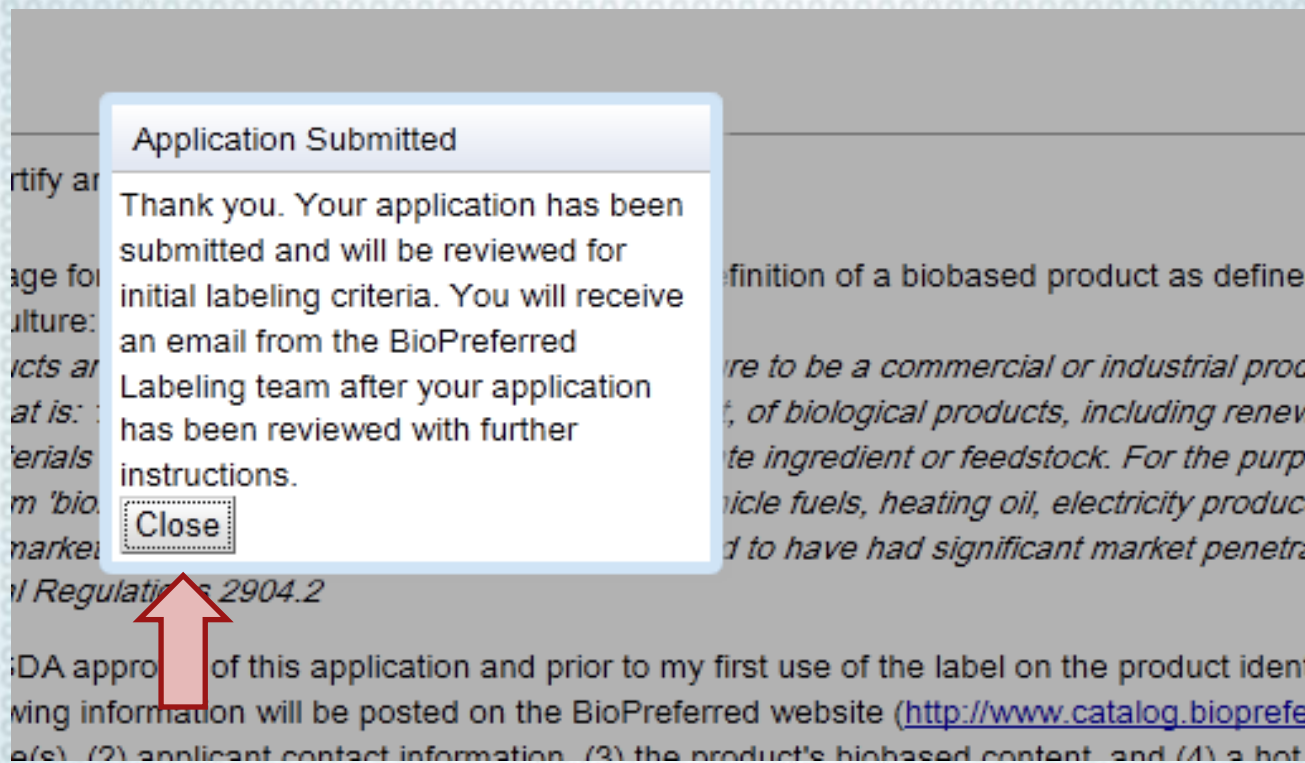
If you get this error message there is information missing from your application, scroll up the page to fill in the missing information.



The screenshot shows a web application form with several input fields. A modal dialog box titled "Errors with Application" is overlaid on the form. The dialog box contains the following text: "There were errors or missing information in your application. Please review this application and correct the errors." Below the text is a "Close" button. A red arrow points from the "Close" button to the "Email *" field. The form fields include: "Select Existing Applicant" (dropdown), "First Name *" (text), "Last Name *" (text), "Mailing Address 1" (text), "Mailing Address 2" (text), "City" (text), "Zip" (text), "Phone *" (text), and "Email *" (text). At the bottom of the form, there is a link for "Testing Exception Waivers" with a help icon. Below the link, there is a small text note: "product does not include motor vehicle fuels, heating oil, electricity produced from biomass, or any mixture (i.e. products that are determined to have had significant market penetration in 1972). 7 Code of Federal Re".

Application Has Been Submitted

Click “Close” button to continue and to return to the main menu



The screenshot shows a web page with a modal dialog box titled "Application Submitted". The dialog box contains the following text: "Thank you. Your application has been submitted and will be reviewed for initial labeling criteria. You will receive an email from the BioPreferred Labeling team after your application has been reviewed with further instructions." Below the text is a "Close" button. A red arrow points to the "Close" button. The background of the web page is dimmed and shows text related to biobased products and labeling criteria.

Application Submitted

Thank you. Your application has been submitted and will be reviewed for initial labeling criteria. You will receive an email from the BioPreferred Labeling team after your application has been reviewed with further instructions.

Close



Additional Notes

- All applications are reviewed individually
- Applications will be processed in the order received and as quickly as possible
- DO NOT** send a product sample for testing **UNTIL** requested

WAIT Until Receiving an Email From the BioPreferred Team Before Proceeding

An email will be sent from the team within a few days of submitting an application.



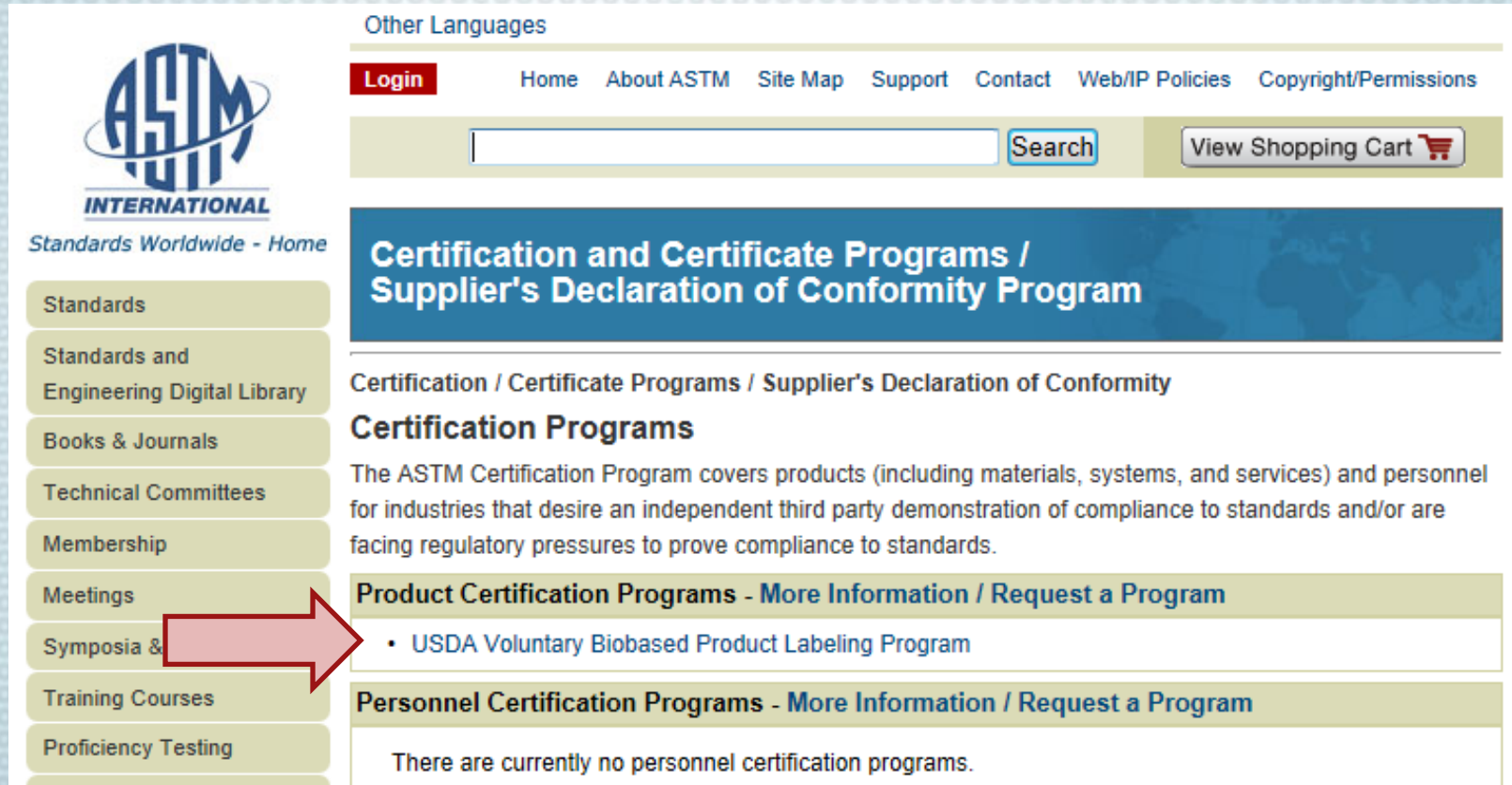
Product Testing

Upon receiving the following email, note your Application ID #, from the BioPreferred Team. Follow the link to ASTM's website.



Product Testing

Click on the link for the “USDA Voluntary Biobased Product Labeling Program.”



Other Languages

[Login](#) [Home](#) [About ASTM](#) [Site Map](#) [Support](#) [Contact](#) [Web/IP Policies](#) [Copyright/Permissions](#)

[Search](#) [View Shopping Cart](#)

Certification and Certificate Programs / Supplier's Declaration of Conformity Program

[Certification / Certificate Programs / Supplier's Declaration of Conformity](#)

Certification Programs

The ASTM Certification Program covers products (including materials, systems, and services) and personnel for industries that desire an independent third party demonstration of compliance to standards and/or are facing regulatory pressures to prove compliance to standards.

[Product Certification Programs - More Information / Request a Program](#)

- [USDA Voluntary Biobased Product Labeling Program](#)

[Personnel Certification Programs - More Information / Request a Program](#)

There are currently no personnel certification programs.

Standards Worldwide - Home

- Standards
- Standards and Engineering Digital Library
- Books & Journals
- Technical Committees
- Membership
- Meetings
- Symposia & Conferences
- Training Courses
- Proficiency Testing

Product Testing

Read through all of the links for information about having your product tested by Beta Analytic.



The screenshot shows the ASTM International website. On the left is the ASTM International logo with the tagline "Standards Worldwide - Home". Below the logo is a vertical menu with buttons for: Standards, Standards and Engineering Digital Library, Books & Journals, Technical Committees, Membership, Meetings, and Symposia & Workshops. At the top right, there is a navigation bar with "Other Languages", "Login", "Home", "About ASTM", "Site Map", "Support", "Contact", "Web/IP Policies", and "Copyright/Permissions". Below the navigation bar is a search bar with a "Search" button and a "View Shopping Cart" button with a shopping cart icon. The main content area features a blue header for "ASTM Certification Program for USDA Voluntary Biobased Product Labeling Program". Below this header is a list of links: "About the Program", "Approval Process for the ASTM Biobased Certification Program", "Accepted Laboratories to Conduct Testing of Biobased Products", "Apply To Become an Accepted Laboratory for Biobased Product Testing", "Fees", "Audit Process", "Questions Concerning the Program", and "Program Documents". A blue box with the text "Read ALL LINKS" has two blue lines pointing to the "About the Program" and "Program Documents" links.

Product Testing

Click on this link and complete the Biobased Participation Agreement.
Email the completed application to cert@astm.org

 RSS News Feed



Gaseous Samples Using Radiocarbon Analysis.

Approval Process for the ASTM Biobased Certification Program

An applicant for the certification program shall do the following:

1. Complete an [Application to USDA](#) for each product, receive approval from the USDA that your product qualifies under their labeling program, and be accepted into the program.
2. USDA will email the Participant when their application has been accepted and give them an application number. At this time, the Participant should download and complete the [ASTM Biobased Participant Agreement](#), and send to: cert@astm.org
3. The Participant will receive an email from ASTM confirming receipt and acceptance of the *Biobased Participant Agreement*. The Participant should thoroughly review the [Operations Manual for Biobased Product Certification Program](#) select a laboratory from the Accepted Laboratories listed below and contact the laboratory to schedule testing. The Participant is responsible for the payment of the laboratory testing fees.

WAIT Until Receiving an Email From ASTM



The email will direct you to review the Operations manual, and to download and complete a Documentation of Sample Selection by Manufacturer/Vendor Form.

Include a COPY of this form with the shipment of the sample to the laboratory.

Product Testing

Review the Operations Manual for Biobased Product Certification Program.

 RSS News Feed



Gaseous Samples Using Radiocarbon Analysis.

Approval Process for the ASTM Biobased Certification Program

An applicant for the certification program shall do the following:

1. Complete an [Application to USDA](#) for each product, receive approval from the USDA that your product qualifies under their labeling program, and be accepted into the program.
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3. The Participant will receive an email from ASTM confirming receipt and acceptance of the *Biobased Participant Agreement*. The Participant should thoroughly review the [Operations Manual for Biobased Product Certification Program](#) select a laboratory from the Accepted Laboratories listed below and contact the laboratory to schedule testing. The Participant is responsible for the payment of the laboratory testing fees.



Product Testing

Send sample to the chosen laboratory and include a COPY of the [Documentation of Sample Selection by Manufacturer Vendor](#) form. Click on this link to complete the form and email to cert@astm.org
Contact the laboratory to schedule testing.

2. USDA will email the Participant when their application has been accepted and will give them an application number. At this time, the Participant should download and complete the [ASTM Biobased Participant Agreement](#), and send to: cert@astm.org

3. The Participant will receive an email from ASTM confirming receipt and acceptance of the *Biobased Participant Agreement*. The Participant should thoroughly review the [Operations Manual for Biobased Product Certification Program](#) select a laboratory from the Accepted Laboratories listed below and contact the laboratory to schedule testing. The Participant is responsible for the payment of the laboratory testing fees.

4. The Participant must provide a representative sample per the requirements of the [Operations Manual for Biobased Product Certification Program](#) download and complete a [Documentation of Sample Selection, Shipping and Disposal by Manufacturer Vendor Form](#), and shall include a copy of this form in the shipment of their sample to the Laboratory with a copy to: cert@astm.org.

WAIT Until Receiving the Product Biobased Content Results From ASTM





United States Department of Agriculture

Notice of Certification / Application ID: 3124

June 8, 2012

Ann Smith
Test Company
100 Sample Street
Ames, IA 50014

Dear Ann Smith,

On behalf of the United States Department of Agriculture's (USDA's) BioPreferred® program, I am pleased to inform you that your application for use of the USDA Certified Biobased Product Label for Regular AA Compost has been approved as of May 17, 2012. The test results for your product indicate the percentage of biobased content to be 100%.

The Label remains in effect as long as the product or package is manufactured and marketed in accordance with the approved application and requirements of §2904.5 (i.e. Code of Federal Regulations for the Voluntary Labeling Program for Biobased Products); unless one of these occur:

1. Product or package formulation: The product or package formulation of the certified product is changed such that the biobased content is reduced to a level below that reported in the approved application. When products have been reformulated, a new application for certification must be submitted in order to resume using the USDA Certified Biobased Product Label; and/or,
2. New minimum biobased content: USDA revises the minimum biobased content required for a product or package to be eligible to display the certification mark and the product or package does not meet the revised minimum. USDA will inform you that your certification is no longer valid. In this case, you must increase the biobased content of your product to be at or above the revised minimum and re-apply for certification within 90 days in order to continue to use the certification mark.

You must read the [BioPreferred Brand Guidelines and Graphic Standards](#) document prior to [downloading label artwork](#). (eAuth login is required)

This email is your official notice of biobased product certification. Please print and save this email should you need to provide certification documentation to any entity.

The BioPreferred program looks forward to a long and successful partnership with you in the promotion of biobased products.

If you have additional questions or would like further information, you may call the BioPreferred Program Information Line (877) 251-6522 or email us at biobasedlabel@dm.usda.gov.

Sincerely,
Kate Lewis
Deputy Manager
USDA BioPreferred Program

Upon receiving the certification email, read the BioPreferred Brand Guidelines and Graphic Standards.



United States Department of Agriculture





United States Department of Agriculture

Notice of Certification / Application ID: 3124

June 8, 2012

Ann Smith
Test Company
100 Sample Street
Ames, IA 50014

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The Label remains in effect as long as the product or package is manufactured and marketed in accordance with the approved application and requirements of §2904.5 (i.e. Code of Federal Regulations for the Voluntary Labeling Program for Biobased Products); unless one of these occur:

1. Product or package reformulation: The product or package formulation of the certified product is changed such that the biobased content is reduced to a level below that reported in the approved application. When products have been reformulated, a new application for certification must be submitted in order to resume using the USDA Certified Biobased Product Label; and/or,
2. New minimum biobased content: USDA revises the minimum biobased content required for a product or package to be eligible to display the certification mark and the product or package does not meet the revised minimum. USDA will inform you that your certification is no longer valid. In this case, you must increase the biobased content of your product to be at or above the revised minimum and re-apply for certification within 60 days in order to continue to use the certification mark.

You must read the [BioPreferred Brand Guidelines and Graphic Standards](#) document prior to [downloading label artwork](#). (eAuth login is required)

This email is your official notice of biobased product certification. Please print and save this email. You should you need to provide certification documentation to any entity.

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If you have additional questions or would like further information, you may call the BioPreferred program Information Line (877) 251-6522 or email us at biobasedlabel@dm.usda.gov.

Sincerely,
Kate Lewis
Deputy Manager
USDA BioPreferred Program

After reading the BioPreferred Brand Guidelines, click on the link to download your label.



United States Department of Agriculture



Read and Click “I Agree,” if You Agree

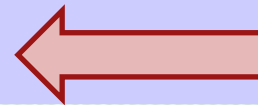
*****WARNING*****

- You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.
- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 - You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 - Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
 - Your consent is final and irrevocable. You may not rely on any statements or informal policies purporting to provide you with any expectation of privacy regarding communications on this system, whether oral or written, by your supervisor or any other official, except USDA's Chief Information Officer.

*****WARNING*****

Cancel

I Agree



Enter eAuthentication ID and Password

Home | About eAuthentication | Help | Contact Us | Find an LRA

eAuthentication Login

Login with my User ID and Password

User ID:
[Forgot your User ID?](#)

Password:
[Forgot your Password?](#)
[Change My Password](#)

Login with my USDA LincPass

USDA employees & contractors may now use their LincPass to login.
Instructions:

1. Please verify your LincPass is inserted into the card reader for your USDA computer.



Manage Application


Click “Manage” link to view application status.

The screenshot shows the BioPreferred website interface. At the top left is the USDA logo and the text "United States Department of Agriculture BioPreferred®". Below this is a row of four small images: a tractor, people working in a field, a field of trees, and a cow. To the right is the BioPreferred logo. Below the images is a dark blue bar with "Main Menu" on the left and "[logout]" on the right. Underneath is a "Test Company" section with a document icon. Below that is a search bar with a "Search" button and a "+ Register New Product." link. A table follows with columns for "ID", "Product Name", "Edit", and "Label Action". The table contains one row with ID "45896", Product Name "BioSample", an edit icon, and a "Manage" link. A red arrow points to the "Manage" link. Below the table is a footer with the text "Please email USDABioInfo@iastate.edu for further as".


USDA United States Department of Agriculture BioPreferred®

BioPreferred™

Main Menu [logout]

Test Company 

Search [+ Register New Product.](#)

ID	Product Name	Edit	Label Action
45896	BioSample		Manage

Please email USDABioInfo@iastate.edu for further as

Click on the Drop Down Menus for More Information

BioPreferred® Label Manager

[logout]


Voluntary labeling program for certified biobased products.


Product Name: BioSample

▶ Status  **[Pass]**

▶ Download Label Resources 

▶ Applying for Re-Certification 

▶ Applicant Preparer Information 

▶ Waiver Information 

Back to Menu



Click “Status”

Click this drop down menu to check on the status of your application.

BioPreferred® Label Manager

[logout]

Voluntary labeling program for certified biobased products.

Product Name: BioSample

 **Status** ⓘ **[Pass]**

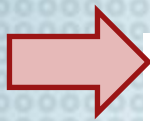
Label Application ID: 3124
Overall Status: Pass
Submit Date: 2012-06-04
Certification Results: Pass
Certification Results Date: 2012-06-15 12:29:41.093000000
Certification Notes:

▶ **Download Label Resources** ⓘ



Click “Download Label Resources”

Click this drop down menu to download your label.



▼ Download Label Resources ⓘ

Official Certification Notice: You may save/print your official notice of this product's biobased certification if you need to provide documentation to any entity. [\[PDF\]](#)

Press Release Template: You may save/print a press release for this product's certification. [\[HTML\]](#) [\[PDF\]](#)

Official Label Graphics:

Official Certification Mark



Download Label: ⓘ

High Resolution [PNG](#) [JPG](#) [SVG](#)

Low Resolution [PNG](#) [JPG](#)

Official Certification Mark



Download Label: ⓘ

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Click “Applying for Re-Certification”

Click this drop down menu to apply for re-certification if your product has changed and its biobased content has increased, or if you need to change categories. Keep in mind that it will deactivate your current label.

BioPreferred® Label Manager [logout]

Voluntary labeling program for certified biobased products.

Product Name: BioSample

- ▶ Status (Pass)
- ▶ Download Label Resources
- ▼ Applying for Re-Certification
- ▶ Applicant Preparer Information

You may apply for re-certification. This may be desirable if your product has changed and its biobased content has increased. This process is also intended for applicants that need to alter the categories by which their product was initially certified. **Warning!** This process will deactivate your current product label.

Start recertification application

Click “Applicant Preparer Information”

Click this drop down menu to view or change the applicant preparer information.

BioPreferred® Label Manager [logout]

▶ Download Label Resources ⓘ

▶ Applying for Re-Certification ⓘ

▶ Applicant Preparer Information ⓘ

First Name * **Last Name ***

Mailing Address 1

Mailing Address 2

City State

Zip

Phone *

Email *

Click “Waiver Information”

Click this drop down menu to view the waiver information.

BioPreferred® Label Manager [logout]

- ▶ Status (Pass)
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- ▶ **Waiver Information**

Testing waiver applied for under the certified product: **BioSample**

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